



AGC Concrete, Inc.  
321 N. Gratiot  
Mt. Clemens, MI 48043  
Phone: (586)771-9799  
www.agcconcrete.com

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit#*

\_\_\_\_\_

*City State ZIP Code*

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Are you legally eligible to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES NO

If yes, explain: \_\_\_\_\_

If given a conditional offer of employment by this company, are you willing to take a physical exam and a drug screen as required? \_\_\_ Yes \_\_\_ No

Who should be contacted in case of Emergency? \_\_\_\_\_  
*Name Phone Number Relationship*

### Position Sought

Position Applied for: \_\_\_\_\_ Date Available: \_\_\_\_\_

Desired Salary: \$\_\_\_\_\_ Are you seeking Full Time: \_\_\_ Part Time: \_\_\_ If PT, how many hours? \_\_\_\_\_

What makes you qualified for this position? \_\_\_\_\_

Can you perform the essential functions of the job for which you are applying? \_\_\_ Yes \_\_\_ No

Referral Source (How did you hear about AGC Concrete?):

\_\_\_\_\_

| Education          |                 |                 |                    |  |
|--------------------|-----------------|-----------------|--------------------|--|
| Education          | Name & Location | Course of Study | No Years Completed | Did you Graduate? Diploma/Degree/Major |
| High School (GED)  |                 |                 |                    |  |
| Trade/Technical    |                 |                 |                    |  |
| College University |                 |                 |                    |  |
| Other              |                 |                 |                    |  |

**Special Skills and Qualifications**

List current certifications and/or professional licenses, if any, and where registered that may assist you in performing the position for which you are applying: \_\_\_\_\_

Summarize any specialized training, apprenticeships, skills or research: \_\_\_\_\_

**References**

*Please list three (3) professional references who have knowledge of your work performance within last four years.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Previous Employment**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

**Driving Record**

Driver's License No.: \_\_\_\_\_ State: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Do you have a valid Driver's License? \_\_\_ Yes \_\_\_ No

Is your license valid or current? \_\_\_ Yes \_\_\_ No

Do you have a Commercial Driver's License (CDL)? \_\_\_ Yes \_\_\_ No

If yes, what Class of CDL? \_\_\_\_\_

Please list any endorsements on your license: \_\_\_\_\_ When does your license expire? \_\_\_\_\_

Do you have a chauffeur's license? \_\_\_ Yes \_\_\_ No

Has your license ever been suspended or revoked? \_\_\_ Yes \_\_\_ No

If yes, explain: \_\_\_\_\_

### **AUTHORIZATION FOR MOTOR VEHICLE REPORT**

I understand that driving a company vehicle, or my own vehicle, is a requirement of the position I am being considered for at AGC Concrete, Inc. I also understand that having and maintaining a satisfactory driving record is a condition of my employment. Therefore, I authorize AGC Concrete, Inc., to obtain my Motor Vehicle Report, and to check my driving record prior to hire and to check it periodically thereafter. Furthermore, I agree to report to my supervisor immediately if I have any license suspensions, serious accidents or offenses, or any other condition that may affect my ability to drive an AGC vehicle after I am hired.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Military Service**

Military Branch: \_\_\_\_\_ Rank in Military: \_\_\_\_\_

Total Years of Service: \_\_\_\_\_ Skills/Duties: \_\_\_\_\_

### **Disclaimer and Signature**

#### **I understand and agree that:**

*I certify that all my answers submitted by me, along with all the other information on this Employment Application form, I have provided to AGC Concrete, Inc., are true and correct to the best of my knowledge. I understand that any misleading or incorrect statements in my application, will be grounds for not hiring me or for immediate termination of employment if I am hired.*

*I understand that taking a drug/alcohol tests may be a condition of employment, and refusal to the such tests when asked, may result in my employment being terminated.*

*I hereby authorize AGC Concrete, Inc., to undertake any investigation it deems necessary in considering me for employment, or if hired, my continued employment. I expressly authorize any present or former employer, school, personal reference, or any member of any local, state, or federal law enforcement agency, or any other person who has knowledge of me or my records, to release such information to AGC Concrete, Inc., or their agents. I also hereby release AGC Concrete, Inc., from all liability, and any of its representatives for seeking such information, and all other persons, corporations, or organizations for furnishing such information.*

*I understand that AGC Concrete, Inc., is an "Employer At-Will" and that just as I am free to resign at any time, AGC Concrete, Inc., reserves the right to terminate my employment at any time, with or without cause and without prior notice at any time by the company. I also understand that should an employment offer be extended to me and accepted, that I will fully adhere to the policies, rules, and regulations of employment of AGC Concrete, Inc.*

*I understand that nothing contained in this employment application or conveyed to me during an interview which may be granted is intended to create an employment contract, implied or explicit, between myself and AGC Concrete, Inc.*

*AGC Concrete, Inc., is an Equal Opportunity Employer, and does not discriminate in employment and no questions on this application are used for the sole purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.*

*I certify that I have read, fully understand, and accept all terms of the foregoing Applicant Statement.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_